

Town Board Meeting Minutes
February 18, 2019

Chairman Rolly Bogert called the Town Board Meeting to order on Tuesday February 18, 2019 at 6:30 PM at the Town of Onalaska, Town Hall, N5589 Commerce Street. Present were Chairman Rolly Bogert; Supervisors Jerry Monti, Frank Fogel, Paula Przywojski and Stan Hauser. Mary Rinehart, Town Clerk was also present. The Pledge of Allegiance was recited.

Motion to approve the agenda by Supervisor Monti; seconded by Supervisor Hauser. Motion passed unanimously.

Motion to approve the minutes of the January 8, 2019 meeting with any necessary corrections was made by Supervisor Monti; seconded by Supervisor Przywojski. No corrections noted. Motion passed unanimously.

Public Comment: Jean Nagel accompanied by husband Craig Nagel, 1104 Hanson Road spoke regarding a written complaint she has filed with the Town, La Crosse County Sheriff, Holmen Police Department, and La Crosse County Zoning. Nagel submitted picture and a written summation of the ongoing boundary dispute with neighbor David Hanson of W6679 Hanson Road. Nagel cited what she believes to be multiple Town ordinance violations and ask support from the Town to follow through with enforcement of the ordinance violations.

County Board Report: None

Holmen Area Fire Board Report: Supervisor Hauser did not have the previous month call report available at the time of this meeting. Chairman Bogert reported the department is having difficulty with the new quint ladder truck. Bogert believes it to be an alignment issue. He will report back when more information is known after the Fire Board meeting on Thursday, February 21, 2019 at 6:30 pm.

Shop Report: No written report was submitted. Shop Lead Hank Fogel reported equipment breakdowns have made plowing difficult during the recent snows. Fogel reported the plow truck that has been in the shop at La Farge Truck Center is completed and ready for pick up, truck #30 was sent to Universal for repairs last week, and truck #10 continues to have reoccurring breakdowns and he and Chairman Bogert will be meeting with Al Debauch and the head mechanic to discuss the issues. Fogel reported the crew was able to convert the chipper truck to use for plowing; and used the loader to clear roadways. The Town Clerk added that more compliments than complaints were received during the past two weeks in regards to snow removal. Fogel reported FSI Chainsaw Safety Training was well received and he and the other participants received needed information.

Approve the bills and finance book: Motion by Supervisor Hauser; second by Supervisor Monti to approve the bills and finance book, including the bill received from La Farge Truck Center. Motion passed unanimously.

Discussion on reclassification of election outlay funds to restricted account for future use: Motion by Supervisor Fogel; seconded by Supervisor Przywojski to place \$13,532.20 into a reserved fund balance account for election equipment purchases. This will ensure funds are available for the purchase of a

second voting machine, voting equipment upgrades and equipment as needed. Motion passed unanimously.

Discussion on MCS proposal for server, software and computer system upgrade: MCS Networks (the Town's contracted network support and information technologies provider) presented a proposal for network and IT upgrades needed due to outdated hardware and software. This was budgeted to have been performed in early 2020; however due to cyber security it is recommended to adjust the timeframe for completion. Five thousand dollars has been budgeted in the 2019 budget for computer outlay, two thousand from the Storm Water funds (due to storm water utility use of the server and workstations) \$561 from election outlay for the upgrade of the election laptops, and amending the 2019 budget using the \$2,600 allocated for website outlay in 2019. Motion by Supervisor Hauser; seconded by Supervisor Monti to approve the upgrade as presented by MCS Networks and amend the 2019 budget as proposed. Motion passed unanimously.

Discussion in regards to registration with the Wisconsin Department of Public Safety and Professional Services as relating to credentialed inspectors for commercial electrical new construction work: Presentation from Jim Webb, Engineer and Town Building Inspector regarding the State Administrative Code SPS 316.011. Webb recommended registration. Motion by Supervisor Przywojski; seconded by Supervisor Monti for the Clerk to work together with Webb and complete the registration. Motion passed unanimously.

Discussion on payment of bill from Viking Electric for solar lighting for the Fred Funk Landing project in the amount of thirty one thousand nine hundred thirteen dollars and 75 cents (\$31,913.75): Fogel questioned when the matching grant funds are to be dispersed. Fogel advised that Strupp Excavation General Contractor for the project has offered to front the funds for the lights until the town is able appropriate the moneys so as to have the lights shipped and will bill the Town at a later date. Bogert said the grant funds will not be received until the project is complete and all receipts are submitted. Lighting, black top, signage, a wall on the west side of the landing, and a possible slab poured for the port-a-potty left to complete. This could be approximately \$135,000. Monti added we could borrow the money. Motion by Supervisor Hauser; seconded by Supervisor Przywojski to hold payment, research the grand total needed for the project, research where the funds can be taken from, and to have the clerk provide a tax exempt certificate to Strupp Excavating. Motion passed unanimously.

Discussion on renewal of membership to the Towns Advocacy Council formerly Urban Towns Association: Motion by Supervisor Monti; seconded by Supervisor Przywojski to renew membership in the Town Advocacy Council. Motion passed unanimously.

Update on clearing out of old dumpsite (superfund site) building N8650 Sportsman Road, Onalaska: No action.

Discussion on proposal from Klich Electric for electrical upgrades to the Town Hall with dollar amount not to exceed nine thousand dollars (\$9,000.00): Motion by Supervisor Monti; seconded by Chairman Bogert to accept proposal and proceed with upgrades. Bogert indicated this would include dusk to dawn LED lights outside and over the flag and parking lot. Supervisor Hauser would like to have a second proposal to compare to. Motion failed 2 Aye (Monti, Bogert) 3 Nay (Przywojski, Hauser, Fogel). Hauser will request additional proposal for the next monthly meeting.

Discussion regarding policy development of town shop employees wearing of protective gear as assigned: Chairman Bogert advised we need policy to enforce the use of the safety equipment and to prohibit, for example, the wearing of tennis shoes. Bogert would like the policy to include disciplinary action for violation of the policy. Motion by Supervisor Hauser; seconded by Supervisor Fogel to develop a safety policy with disciplinary action if policy is not followed. Motion passed unanimously. Bogert will investigate and bring back to next month's meeting.

Discussion regarding smoking policy development for no smoking within 50 feet of Town buildings: Kim Gumz, tenant whose business rents office space within the Town Business Center addressed the board indicating she has smoke coming into her office that is being drawn into the air ducts from smoking outside of the rear doors to the building. The clerk indicated this is not the only tenant who has come forward with concerns of the smoke coming into offices. Przywojski indicated that at her place of employment employees have been charged with assisting in keeping smoke away from the buildings. Hauser suggested possible no smoking on the property as well due to cigarette butts on the ground. Motion by Supervisor Hauser; seconded by Supervisor Przywojski to develop the policy and establish no smoking with areas of the Town. Motion passed unanimously.

Discussion on Operator license application for Matt Cook (Petticoat Junction): Motion by Supervisor Monti; seconded by Supervisor Hauser to approve operator license for Matt Cook as presented. Motion passed unanimously.

Discussion relating to cigarette license fee adjustments: The board reviewed a comparison chart of other municipalities, within the state, cigarette and alcohol related license fee schedules, including fees for background checks. Fees for cigarette licenses ranged from \$50 to \$100 per year. Motion by Supervisor Fogel; seconded by Supervisor Przywojski to increase the cigarette license fee in the Town of Onalaska to \$75 per year, effective July 1, 2019. Motion passed unanimously.

Discussion on Department of Justice background check fee authorization: Motion by Supervisor Monti; seconded by Supervisor Hauser to authorize clerk to use Department of Justice for background checks and set fees for background checks to amount consistent with the Department of Justice fee schedule and adjust as the DOJ adjusts. Motion passed unanimously. Fee is set for \$7.00 per background check.

Discussion relating to Alcohol license fee adjustments: The board reviewed and referenced a comparison chart of other municipal license fees relating to alcohol and cigarette license fees. The Town of Onalaska is lower than all other municipalities on the chart. Most others are at or close to the maximum allowable by State Statute. Motion by Supervisor Fogel; seconded by Supervisor Monti to set the fee for Class A and Class B beer and liquor licenses at the maximum allowable by state statute and to adjust as the state statute adjusts in order to stay current with the state. Adjustment set to be in effective with July 2019 renewal. Motion passed unanimously. Class A and Class B beer licenses set at \$100 per year, Class A and Class B liquor license set at \$500. Combination licenses are \$600 per year.

Discussion relating operator (bartender) license fee adjustments: The board reviewed and referenced a comparison chart of other municipal license fees relating to alcohol and cigarette license fees. Motion by Supervisor Fogel; seconded by Supervisor Hauser to adjust operator license fees to \$15 for a provisional operator license; \$30 for a regular yearly operator license. Motion passed unanimously.

Discussion on reorganization of shoreline committee: Motion by Chairman Bogert; seconded by Supervisor Hauser to reorganize the Shoreline Committee. Motion passed unanimously. Supervisor Fogel volunteered to be on the committee. Board members are to bring to the next meeting suggestions of possible committee members.

Items from the Park Committee

Discussion on recommendation to Town Board to allow the City of Onalaska to access Strawberry Commons Park to allow for design changes for sidewalk and parking along Abbey Road: No action.

Discussion on recommendation to Town Board that basketball court, pole and backboard be removed from Apple Valley Park: No action.

Discussion on recommendation to Town Board to approve for two sets of horseshoes and volleyball for creation of park equipment bag: Motion by Supervisor Hauser; seconded by Supervisor Monti to purchase horseshoes and volleyball and create a park equipment bag. Motion passed unanimously.

Discussion regarding recommendation to Town Board to have the Town crew refurbish the horse shoe pits at Swarthout Park: Motion by Supervisor Hauser; seconded by Supervisor Przywojski to have the town crew refurbish the horseshoe pits at Swarthout Park when weather permits. Motion passed unanimously.

Discussion on recommendation to Town Board to have the Town Crew refurbish the volleyball court at Swarthout Park: No new action as this has been previously been approved by the Board.

Items from the Plan Commission

Discussion on recommendation from Plan Commission in regards to making recommendation to La Crosse County relating to application for Conditional Use Permit for John Schaller regarding milking parlor replacement at N5931 County Road ZZ tax parcel 10-1763-1: Motion by Supervisor Przywojski; seconded by Supervisor Monti to recommend approval. Motion passed 3-1 (Fogel abstained).

Motion to adjourn by Chairman Bogert; seconded by Monti passed unanimously at 8:42 pm.

Submitted by Mary Rinehart, Town Clerk