

Draft
Town of Onalaska
Refuse and Recycling Committee Meeting
Tuesday, February 27, 2018

The Refuse/Recycling committee meeting was called to order by Committee Chair Frank Fogel at 7:00 p.m. Tuesday, February 27, 2018 at the Town of Onalaska Town Hall, N5589 Commerce Road, Onalaska, WI. Members present were Committee Chair Frank Fogel, committee members James Burch, Stan Hauser, Sara Kessler, Steve Wage. Josh Storandt was absent.

Approve Agenda. Motion to approve the agenda by Kessler; seconded by Hauser. Motion passed unanimously.

Approve the minutes of the September 26, 2017 meeting. Motion by Hauser and seconded by Kessler to approve the September 26, 2017 meeting minutes. Motion passed unanimously.

Public Comment. None

Discussion on yard waste site signs. Two signs have been created for posting at the yard waste drop off site—one containing rules and one containing hours of operation. The hours sign has incorrect times and will need to be fixed. Motion by Hauser, seconded by Wage to remake hours sign with correct hours of operation as noted in the *Recycler* publication. Discussion on location to post signs was discussed; hours sign should be on gate so that it is visible when site is closed. If gate is open then the sign doesn't need to be visible as the site is open for operation. Rules sign should be posted somewhere near the entrance at the discretion of the town crew.

Discussion on possible shelter for yard waste site volunteer station. A shelter structure of some type was discussed. The current pop-up tent became damaged after minimal use due to strong winds during operation. Motion by Kessler and seconded by Hauser to provide a shelter at the yard waste drop off site to be designed and constructed by town crew and/or volunteers. Motion passed unanimously.

Discussion and possible action on possibly port-a-potty for yard waste disposal volunteer use. Committee reviewed purchase and rental options. Motion by Burch and seconded by Hauser to purchase a port-a-potty at \$300 for yard waste site to be owned by the Town and serviced when needed by vendor selected by Town. Motion passed unanimously.

Discussion and possible action on promotion of volunteer scheduling for the yard waste site. Motion by Burch and seconded by Hauser to require each Refuse and Recycle committee member to volunteer for at least one 4 hour shift during the yard waste drop off site 2018 open season. Motion passed unanimously.

Motion by Fogel and seconded by Burch to use the various communication methods to attract more volunteers, including but not limited to: signage during the Spring election, additional signage at Town Hall, including doors and bathrooms, posting sites, Town website and possible postcard mailer. Motion passed unanimously.

Discussion and possible action on possible referendum for implementation of refuse fees. Motion by Fogel and seconded by Kessler to recommend to the Town Board to consider all options of revenue funding for Refuse and Recycling operations, including referendums.

Discussion Refuse and Recycle Committee Member appointments. Harry Helfrich is no longer on the committee. Chairman Fogel encouraged all members to bring him names of other possible members.

Motion to adjourn by Fogel; seconded by Wage. Motion passed unanimously. Meeting adjourned at 8:17 p.m.

Respectfully submitted by Sara Kessler.