

Town of Onalaska
Special Town Board Meeting Minutes
Tuesday, December 15, 2015

Chairman Rolly Bogert called the Town Board Meeting to order on Tuesday, December 15, 2015 at 6:00 pm at the Town of Onalaska Town Hall, N5589 Commerce Road, Onalaska, WI. Supervisors present were Rolly Bogert, Stan Hauser, Steve Michaels, Sandy Thompson and Frank Fogel. Melissa Erdman, Town Clerk also present. The pledge of allegiance was recited.

Supervisor Hauser made a motion to approve the agenda. Supervisor Fogel seconded the motion. Motion passed unanimously.

Correspondence to the Board/Public Comment:

Jerry Monti, N5432 County Road S, Onalaska, WI States he has not received a response from anyone in regards to the questions he asked at last month's meeting. Also wants to know, what is the duty of the town clerk concerning bills presented to the town? Were the bills submitted prior to the Town Board approving the bills and finance book? When was the late payment to the WRS approved by the board? When was the employee portion of the WRS approved by the board? How does the town recoup the employee portion? Who made the voucher-Clerk or Treasurer? Regarding storm water, budget for legal- no funds were budgeted. A resolution must be authorized per state statute. Who is responsible? If funds were transferred, by who and how, per state statute? If funds were distributed how, when and under what authorization? And answers to last month's questions.

Appointment of Interim Treasurer. Sandy Thompson offered to be available on Thursday and Friday. Post a notice on the door tomorrow. No appointment made.

Discussion regarding the transfer of town funds including but not limited to funding WRS arrearages and other accounts of the Town. Supervisor Thompson directed the town attorney to draft a promissory note for arrearages, to be reviewed annually, to review for any IRS changes. Supervisor Michaels seconded the motion.

Discussion regarding the review process of the Town's payables and how the payment process can be improved. Supervisor Thompson made a motion to ask the CliftonLarsonAllen rep to outline statutory roles of the clerk and treasurer and the board to review and make necessary changes. Supervisor Michaels seconded the motion. Motion passed unanimously.

Discussion on modifying the Town's Employment policy. Supervisor Hauser made a motion to have a special meeting on Tuesday December 22, 2015 to address employee compensation in response to Act 10 and the Affordable Care Act. Supervisor Fogel seconded the motion. Motion passed unanimously.

Discussion on Town Board Supervisors representing that they are acting in their official capacity. No action.

Discussion and possible action on hiring Al Steck as a part time snow plower at \$25 per hour. Supervisor Michaels made a motion to approve Al Steck as a part time snow plower at \$25 per hour and to be the primary plow driver in lieu of storm water employee working overtime. Supervisor Fogel seconded the motion. Motion passed unanimously.

Discussion on correcting the Town Clerks date to coincide with the Town's Ordinance. Supervisor Thompson made a motion to correct the Town Clerk's appointment date to coincide with the Town's ordinance which is to appoint the clerk at the first meeting in January, every other year for a 2 year term provided there is no conflict with the state statutes. Supervisor Michaels seconded the motion. Motion passed unanimously.

Chairman read "Motion to convene into Closed Session pursuant to Wis. Stat. Section 19.85(1)(b) considering dismissal, demotion, or discipline of Melissa Erdman or the investigation of charges against such person including, but not limited to transferring of Town Funds without Board approval and overall performance, and the taking of formal action on any such matter; provided that the public employee is given actual notice of any evidentiary hearing which may be taken. Melissa Erdman has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and Wis. Stat. Section §19.85(1)(f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held." No motion. Motion fails.

Supervisor Hauser made a motion to adjourn. Second by Supervisor Michaels. Motion passed unanimously at 7:28 PM.

Respectfully submitted by Melissa Erdman, Clerk