

Town of Onalaska
Storm Water Utility Meeting
Tuesday, May 1, 2018

The Storm Water Utility meeting was called to order at 7:00 p.m. Tuesday, May 1, 2018 at the Town of Onalaska Town Hall, N5589 Commerce Road, Onalaska, WI. Members present: Stan Hauser Vice Chairman, Marc Schultz and Dale Shefelbine. Rolly was excused. Clerk Mary Rinehart was also present.

Motion to approve the agenda by Schultz; seconded by Shefelbine. Motion passed unanimously.

Motion by Schultz; seconded by Hauser to approve the minutes of the March 6, 2018 meeting. Motion passed unanimously.

Motion to approve the bills and finance book by Hauser; seconded by Schultz. Motion passed unanimously.

Public Comment: None.

Presentation by Delmore Consulting in regards to culvert location: Jeff Delmore demonstrated his process for inventorying, classifying and mapping of culverts, signs and other structures such as storm water ponds through municipalities. Committee discussion included this could be of benefit to the town leading to the betterment of roads by maintaining and providing a good drainage system. Delmore stressed the importance of knowing the soil types (i.e. acid etc.) when replacing culverts. Soil type should be considered when choosing which type of culvert to install, be it plastic, polycarbonate, metal or concrete. Culvert type will affect the longevity of the culvert. The Delmore mapping system indicates not only the location of the culvert, but the condition, photos, flow direction, type and any needed maintenance or repairs of existing culverts. The system once in place is updated yearly, and as repairs or replacements occur. It becomes an inclusive system of tracking what has and what remains to be done. The data is used to create a plan for road and culvert maintenance, replacement schedules, and timing so as to coincide with roadway resurfacing, and DOT ratings. Delmore also showed examples of what can and does happen when a plan is not developed and followed.

Discussion on cleaning of Wildwood Valley drainage ditches: Motion to add Wildwood Valley drainage ditch to the list of known problem areas and have the ditch cleaned made by Shefelbine; seconded by Schultz. Motion passed unanimously.

Discussion on N5021 Sunset Vista Road drainage and storm water retention issues as related to Hwy 35 reconstruction: Motion by Hauser; seconded by Schultz to open the floor. Charles Lukwitz of N5021 Sunset Vista Road reported he spoke with Steve Doyle in regards to the water problems reportedly created by the reconstruction project. Lukwitz indicated following his communication with Representative Doyle's office the DOT project manager has visited him and the site during a rain event. The water runoff was coming off State Road 35 then onto Sunset Vista Road and then to the problem area. Gas and electric have been marked since that visit. Motion to close the floor by Hauser; seconded by Schultz, passed unanimously. Motion by Schultz; seconded by Shefelbine to recommend the Town make official contact with the project engineer. Motion passed unanimously.

Discussion on construction of spillway and drainage swale at W6490 Schilling Road: A proposal from McHugh Excavating for \$6,970 with a option to extend the swale 120-150 feet for and additional \$3,972 was reviewed. Committee concession was to wait for more information on the progress of the easement needed. No action.

Discussion regarding update on Request for Proposal for purchase of culver- jetter-pressure washer: No action.

Discussion on Wisconsin Towns Association–Delmore Consulting Road Grant offering as related to culvert mapping, inventory of signs and culverts: Motion to open the floor by Hauser; seconded by Shefelbine, passed unanimously. Committee requested additional information from Jeff Delmore in regards to the grant requirements. Delmore advised that the town must have a road budget to allow for roadway maintenance to be done, and must have storm water function linked to damage. Motion to close floor by Schultz; seconded by Hauser passed unanimously. Motion to recommend to the Town Board to apply for the Delmore Consulting Grant by Schultz seconded by Shefelbine passed unanimously.

Discussion on appointment to fill vacancy on Storm Water Utility Committee: No action.

Discussion regarding John Purvis request to purchase 30-36 foot strip of tax parcel 10-1573-1: Motion to open the floor by Hauser; seconded by Shefelbine passed unanimously. John Purvis of N6196 Fox St, Onalaska addressed the committee asking for recommendation to be made to sell him the strip of land that abuts his lot so as to allow him enough to build a detached accessory building. Schultz advised he saw no function of the strip of land requested to be sold. Motion to close the floor by Hauser; seconded by Schultz passed unanimously. Motion to recommend to the Town Board to sell the strip of property from Purvis's lot to the tree line made by Schultz; seconded by Shefelbine. Motion passed unanimously.

Adjourn: Motion by Shefelbine; seconded by Schultz passed unanimously at 8:20 pm.

Respectfully submitted by Mary Rinehart, Town Clerk.