

Draft
Town Board Meeting Minutes
October 10, 2017

Chairman Rolly Bogert called the Town Board Meeting to order on Tuesday October 10, 2017 at 8:00 pm at the Town of Onalaska, Town Hall, N5589 Commerce Street. Present were Chairman Rolly Bogert, Supervisors Sandy Thompson, and Jerry Monti. Frank Fogel and Stan Hauser were excused. Pledge of Allegiance was recited.

Motion by Supervisor Thompson; seconded by Supervisor Monti to approve the agenda. Motion passed unanimously.

Motion by Supervisor Monti; seconded by Supervisor Thompson to approve the minutes of the September 12, and September 29, 2017 meetings. Motion passed unanimously.

Approve Bills and Finance Book: Presented by Mary Rinehart, Clerk. Sidney Bateman Treasurer and Debra Welch of CliftonLarsonAllen Accounting addressed questions regarding reconciliations as posed from Supervisor Thompson. Supervisor Thompson questioned the account balances from January and June. It was again explained the December and January balances include collected tax revenues that have not yet been distributed to the county, state, school districts and technical college. The Town collects for each of these entities and the revenue is then distributed over settlements in January and February. Motion to approve the bills and finance book by Supervisor Monti; seconded by Supervisor Thompson. Motion passed unanimously.

Discussion on budget amendment resolution 2017-10-10: The proposed amendment included adjustment within the general government and public works sections. Motion to approve the budget amendment as written made by Supervisor Monti; seconded by Supervisor Thompson. Further discussion Supervisor Thompson was opposed due to fund balance being used for the public works shortfall within the current budget. Motion passed 2-1 (Thompson).

Public Comment: None

County Board Report: None

Shop Report: None

Holmen Area Fire Board Report: Chairman Bogert reported the Village of Holmen made changes to their representatives to the fire board necessitation election of the boards' secretary and treasurer. Steve Michaels of the Town on Holland was elected fire board secretary and Stan Hauser of the Town of Onalaska was elected fire board treasurer.

Chief Menches update on fire hydrant(s) on Brice Prairie: Access to use an existing irrigation well on the John and Barbara Schaller property has granted by. The hook up cost is expected to be approximately \$2,500. This will provide water to the fire department to refill tanker trucks in the event of a fire on Brice Prairie. A driveway access needs to be established. The town has applied for the permit and will have the culvert installed. The town will also need to keep the driveway access plowed in winter.

The fire hydrant installation on the Fish and Wildlife property previously projected at a cost of \$20,000 (July 2017) is significantly higher. Estimates of \$38,364.19 and \$59,750.00 were presented and do not include the hydrant and electrical costs. Menches proposed strategically planning for the cost over a 3 year period generating \$50,000 and then pursue installation of a hydrant on the federal land.

Discussion on resident concern in regards to railroad crossing on Brice Prairie: The resident who brought forth this concern was not present at the meeting. The board reviewed the correspondence regarding this and tabled to November board meeting.

Discussion on appointment of board member to assume direct shop leadership: Tabled to November board meeting.

Discussion relative to hiring of Town personnel (full and part time) including but not limited to scheduling the review of resumes: Meeting will be October 27, 2017 at 8:15 AM.

Discussion on creation of town crew employee job description: Motion by Supervisor Thompson; seconded by Supervisor Monti to approve and implement the job description as written and approved by Corporate Attorney. Motion passed unanimously.

Discussion on purchase of two tables and eight chairs for office building foyer: Motion by Supervisor Thompson; seconded by Supervisor Monti to authorize the clerk to proceed with purchase of two tables and eight chairs at a cost not to exceed \$1,500, and to authorize sale or disposal of the sofa and coffee table in the hall foyer. Motion passed unanimously.

Discussion in regards to Building Permit Fee Schedule including driveway permits for 2018: Motion by Supervisor Thompson; seconded by Supervisor Monti to accept and adopt new permit fee as outlined with minimum administration fee set at \$50.00. Driveway permit fee will be \$35.00 and will be issued by the building inspector. Motion passed unanimously.

Items from the Refuse and Recycle Committee

Discussion on recommendation in regards to review of Refuse and Recycle ordinance: Motion to send the recommended ordinance revisions to attorney for review; then to ordinance committee made by Supervisor Monti; seconded by Supervisor Thompson. Motion passed unanimously.

Items from the Plan Commission

Discussion on recommendation regarding potential construction of a park road and parking spaces across the north edge of Schaller Lake Park, W7772 Schaller Drive, tax parcel 10-1783-1: Motion by Supervisor Thompson; seconded by Supervisor Monti to follow recommendation of the plan commission to approve and proceed as long as it does not cost money to the town, and ask the attorney how to best handle the escrow. Motion passed 2-0 (Bogert abstained).

Discussion on recommendation to La Crosse County regarding a variance for La Crosse Sign Company on behalf of Overhead Door Company of the 7 Rivers Region, W6797 Abbey Road, Onalaska, WI for the addition of an Electronic Message Sign: Motion by Supervisor Monti; seconded by Supervisor Thompson to concur with the plan commission recommendation and recommend to La Crosse County to approve the variance. Motion passed unanimously.

Items from the Park Committee

Discussion on recommendation regarding appointment of Al Debauche to the parks committee: Motion by Supervisor Monti; seconded by Supervisor Thompson to approve appointment of Al Debauche to the park committee. Motion passed unanimously.

Discussion on recommendation regarding appointment of Ben Bockenbauer to the parks committee: Motion by Supervisor Thompson; seconded by Supervisor Monti to approve appointment of Ben Bockenbauer to the parks committee. Motion passed unanimously.

Discussion on recommendation to purchase trees for \$6,000 for Apple Valley Park: Motion by Supervisor Monti; seconded by Supervisor Thompson to accept the quote dated October 4, 2017 that includes trees and maintenance of the trees totaling \$6042.00 and have the trees installed as soon as possible. Motion passed unanimously.

Correspondence: Chairman Bogert reported that while at the Wisconsin Towns Association Conference he received notice that Scott Construction will quote the road resurfacing needed following the repairs from the July storms. Bogert has received additional proposals from McHugh Excavating for storm damage repairs.

Supervisor Monti has received communication from the Wisconsin Towns Association in regards to a key-hole property currently owned by the town. He will forward to the clerk and have placed on a future agenda for consideration of the board.

Supervisor Thompson received communication regarding a young person on a motorized bike causing possible damage to a town park. The resident who reported can identify the youth.

Supervisor Thompson has received calls from residents on Brice Prairie with complaints regarding the condition of two commercial properties along County Road Z with piles of dirt, debris, miscellaneous vehicles and campers left exposed. The Clerk will follow up with La Crosse County in regards to this. Clerk Mary Rinehart read a thank you card received from the family of Merlin Paudler for a condolence sent on behalf of the Town following the death of Mr Paudler, who gave many years of service to the Town.

Mary also read a letter regarding the discontinuance of the Local Government Property Insurance Fund. This will be the last renewal; we will need to accept proposals for 2018 renewal of property insurance. Information received regarding the FEMA approval was read by the clerk. Payment is not guaranteed and may be as much as a year or more before it is received.

Supervisor Monti read a letter of response in regards to emails, and statements made by Supervisor Thompson.

Motion to adjourn made by Supervisor Monti; seconded by Supervisor Thomson passed unanimously at 10:26 PM.

Respectfully submitted by Mary Rinehart, Town Clerk.