

Town of Onalaska
Storm Water Utility District Meeting
December 13, 2011

Vice Chair Sandy Thompson called the Storm Water Utility District Meeting to order at 6:09 pm on Tuesday, December 13, 2011 at the Town Hall, W7052 2nd Street, Onalaska, WI. Members present included: Supervisors Frank Fogel, Sandy Thompson, Marc Schultz and Steve Michaels. Rolly Bogert was excused. Clerk Melissa Erdman was also present.

Supervisor Michaels made a motion to approve the agenda. Supervisor Schultz seconded the motion. Motion passed unanimously.

Supervisor Michaels made a motion to approve the November 18, 2011 meeting minutes. Supervisor Fogel seconded the motion. Motion passed unanimously.

Supervisor Michaels made a motion to approve the bills. Supervisor Schultz seconded the motion. Motion passed unanimously.

Discussion from the Supervisors to establish the criteria for the Storm Water Engineers for interviewing purposes. Supervisor Schultz made a motion to approve the established criteria as a baseline to interview the Storm Water Engineering Consultants. Supervisor Michaels seconded the motion. Roll call vote was unanimous. The criteria is as follows:

Cost comparison

Demonstrates their experiences with other municipalities our size

Show accountability, transparency and efficiency of projects

Present proposals on upcoming projects

Demonstrate familiarity with the area

Present the best uses for the Town's money

Interest in 1 year contract

Demonstrate how to evaluate the current Storm Water Utility District

Prepare itemized bills

Supervisor Michaels made a motion to offer a 45 minute interview on January 10, 2012 to the following companies based on their proposals: Yaggy Colby, Berg Enterprise, Strand, and General Engineering. Supervisor Fogel seconded the motion. Roll call vote, motion passed unanimously.

Motion was made and seconded to adjourn at 6:54 pm. Motion passed unanimously.

Respectfully submitted by Melissa Erdman, Clerk