

**Town of Onalaska Plan Commission Minutes
May 17, 2010**

The Vice Chairman of the Plan Commission Sandy Thompson called the meeting to order at 7:01 PM on Monday, May 17, 2010 at the Town of Onalaska Town Hall, W7052 Second Street, Onalaska, WI. Commissioners present Sandy Thompson, David Harter, Dan Filzen, Howard Kelly, Doug Shefelbine, and Clerk Sue Schultz. Dave Paudler and Al Louis were excused. The meeting was posted in due form.

Commissioner Harter made a motion to approve the agenda.
Commissioner Shefelbine seconded the motion. Motion passed unanimously.

Commissioner Filzen made a motion to approve the minutes of April 19, 2010
Commissioner Harter seconded the motion. Motion passed unanimously.

Supervisor Marc Schultz lead a discussion of the Schreiber Anderson draft document for Development Review Procedures Guide. Items that need review/change were noted. The Commissioners would like the input of absent Commissioners before making a recommendation. This item will be on the next month's agenda.

Marie Flock, (W8159 Beacon Street, Onalaska for Tax Parcel #10-812-0, Board of Adjustments Appeal No 2010-22) request to construct a commercial building that will partially lie within the required 60-ft setback from the centerline of Hilltop Drive, Onalaska was discussed. Ms. Flock was not at the meeting as she was at the County Board of Adjustments meeting being held at the same time.

Commissioner Filzen made a motion to recommend approval of Flock's request to the Town Board. Commissioner Kelly seconded the motion. Motion passed unanimously

Steve and Karen Sheetz, (N5877 Cottage Lane, Onalaska Tax #10-1804-0) presented their request to build new detached garage which exceeds square foot of County Ordinance for Town's opinion.

Mike Tolfa (on behalf of Melvyn L and Cynthia J. Hoffman, W7042 Meadow Pl. Onalaska, Board of Adjustments Appeal No 2010-20) request to construct a proposed 8 ft x 12 ft covered entry addition to an existing residence that will lie within the required 30-ft setback from the right of way of Meadow Pl. Tolfa/Hoffman were not at the meeting as they were at the County Board of Adjustments meeting being held at the same time.

Commissioner Filzen made a motion to recommend approval of Tolfa/Hoffman request to the Town Board. Commissioner Shefelbine seconded the motion. Motion passed unanimously

Commissioner Harter made a motion to approve the change meeting time of Plan Commission to coordinate with County Zoning meetings to the second Monday of the Month. Commissioner Kelly seconded the motion. Motion passed unanimously

Commissioner Harter made a motion to adjourn at 8:24 PM.
Commissioner Kelly seconded the motion. The meeting was adjourned.

Respectfully submitted by Sue Schultz, Clerk